



# TIERRA GRANDE

IMPROVEMENT ASSOCIATION, INC.

## GRANT – Energy & Water Conservation

**Title:** Energy & Water Conservation - Supporting Owners

**Brief Description:** The purpose of this document is to articulate a practice/procedure in support of Tierra Grande landowners whose accounts are in good standing (paid to date) and propose to improve their properties in Tierra Grande by use of energy efficiency and water conservation such as: solar panels, wind turbines, cistern and grey water systems.

The Fiscal Year (January-December) budget for energy and water conservation efforts is \$5,000

Each owner/applicant request is capped at \$1,000

**Effective:** January 1, 2022

**Approved by:** TGIA Board of Directors

**Responsible Administrator:** Susan Moran

**Policy Contact:** TGIA PO Box 1388, Rio Communities, NM 87002  
505-864-2345 or info@TierraGrande.org

**Applies to:** Tierra Grande Members In Good Standing (account is paid in full)

**Reason for Policy:** To implement a process for supporting Tierra Grande members who would like to improve install energy efficient and water conservation processes in an effort to develop / improve their residences in the Tierra Grande community.

### I. INTRODUCTION

Each Tierra Grande member has a stake in how the Tierra Grande Improvement Association supports the improvement of properties in the community. Landowners who present a plan to improve their Tierra Grande residences by means of conservation plans, energy efficiency and / or water conservation efforts. Conditions of qualifying for the Association's financial support is that ALL / ANY recognized conservation efforts: requestor must be a member in good standing (all accounts paid to date) and must show how the proposed energy efficiency / conservation plans will help the environment/residence.

### II. DEFINITION

#### A. Procedures

1. A qualified Tierra Grande landowner who plans to improve their property on which there is and/or will be a plan approved residence in Tierra Grande should visit the TGIA office for a review of the plans for said conservation efforts **before** the landowner begins the effort.

2. The Tierra Grande landowner is required to submit a copy of the proposed energy / conservation plans along with proof of the estimated cost.
3. The Board will determine the amount to contribute once the project is complete.
4. The Board may also consider contributing an additional stipend for multiple conservation efforts that may be proposed.
5. Once the approved plans are complete, the Tierra Grande Association will reimburse the owner within thirty (30) days, the amount mutually agreed upon in the attached application.

B. Documents & Forms Required

1. Complete the Grant Application - Request to Offset Costs for Conservation Efforts along with appropriate documentation

C. Expiration of Grant Application

The Application Agreement to Offset Costs will EXPIRE in three (3) years if the following conditions are not met:

1. Proof of completion and applicable receipts of the approved plans has not been provided to the Association within three (3) years of the approval date.
2. Property Owner is no longer a "member in good standing"

Attachment

Draft to Members:

Web site: 10/15/21

Emailed: 10/16/21

Comment Period Closed: 10/20/21

Practice to be Implemented: January 1, 2022

*Energy and Water Conservation Assistance – TGIA*  
**GRANT APPLICATION to OFFSET COSTS**

**Complete the following and return:**

- Owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_
- Email: \_\_\_\_\_ Cell: \_\_\_\_\_
- \_\_\_\_\_
- Street address of property: \_\_\_\_\_
- Property description: Unit \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Acres \_\_\_\_\_
- Description of Conservation / Energy Efficiency Efforts:  
\_\_\_\_\_  
\_\_\_\_\_

- 
- **Provide a Brief Description how the energy or water conservation will help the environment:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- **Calculation for Request for Reimbursement (total capped at \$1,000)**

- o Project: \_\_\_\_\_ Contractor: \_\_\_\_\_ \$ \_\_\_\_\_

- **Board of Directors Approved \$ \_\_\_\_\_ Dated: \_\_\_\_\_ Expires 3 years from this date if receipts are not submitted and/or proof of work completion.**

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*Any contracts are between lot owner and Contractor/Owner. TGIA does not guarantee payment until the approved project is completed **as presented**. Proof of payment and photo of completion is required.*  
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**Signed Grant Application presented on:** \_\_\_\_\_

**Expected to Start** \_\_\_\_\_ **and completed by:** \_\_\_\_\_

- 
- **Payment will be made directly to applicant upon proof of completion of approved work.**

- **Payment Date** \_\_\_\_\_ **Check #** \_\_\_\_\_ **Amount: \$** \_\_\_\_\_

**APPLICANT/OWNER**

I/We agree to the conditions as described in the attached Application for Energy and Water Conservation Grant. **I am/we are aware that the annual budget for such requests is \$5,000 with a cap of \$1,000 per Applicant with a three (3) year break in between requests.**

Owner(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

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**FOR OFFICE USE ONLY**

**Records Noted Accordingly by:** \_\_\_\_\_ **Date:** \_\_\_\_\_